

Partridgeberry Woods Trustee meeting  
September 12, 2016

The full board of Trustees (Kevin O'Brien, Jay O'Toole, Dan Palmer, Jessica O'Toole and Jan Cochran) met Monday September 12 at O'Toole's house.

Prior to the formal meeting, Jay O'Toole showed everyone one of the new benches that will be installed and there was a brief discussion of placement.

The meeting was called to order and Kevin O'Brien shared details regarding the upcoming PB Woods Annual Meeting. Due to the number of attendees at the 2015 Annual Meeting, the largest meeting room at the Groton Public Library (Sibley Hall) will be used. The Annual Meeting will be held Thursday, October 13, beginning at 7:30. The trustees agreed to arrive at 7:00 to set up for the meeting. The annual meeting must conclude at 8:30 due to library hours.

Kevin next presented the Financial Summary, which included information for fiscal years 2012 – 2016. The board reviewed and approved the statement. It was decided to have both the summary and FY 2016 detail available on the Partridgeberry Woods website.

Jessica O'Toole offered to prepare a notice with Annual Meeting details that will be emailed out to all Partridgeberry Woods residents. The financial summary will be included with the meeting notice so that people can read it prior to the meeting. Jessica will also see that the meeting details and financial information are posted on the website.

The meeting agenda was determined:

- Brief introduction that will include a definition trustees' responsibilities.
- General review of past year.
- Presentation of Financial Summary.
- Discussion of Land Management issues in the past with regard to what will be needed in the coming year.
- Election of the Board. All current members have volunteered for another year. Nominations are open and there are places on the ballot for other names to be added.
- New business, questions & answers.

The meeting was adjourned at 8:30

Jan Cochran  
Secretary